



# CLARENCE HIGH SCHOOL

Geoffrey M. Hicks, *Superintendent* – Kenneth J. Smith, *Principal* – Robert Coniglio, *Assistant Principal* – Kevin Barrett, *Assistant Principal*

June 19, 2020

Dear Parents of the Class of 2020:

**REMINDER:** We will be holding a drive-thru graduation on **June 25<sup>th</sup>, June 26<sup>th</sup>, and June 27<sup>th</sup>**. Each student will arrive at the south parking lot in a vehicle accompanied by up to four passengers. **PLEASE SHOW UP ON TIME TO YOUR SCHEDULED TIME SLOT.** The diagram shows how the vehicle will proceed through the south parking lot to the stage which will be set up near the athletic facility. Parents will park in front of the stage, and the family can exit to observe the graduate as their name is announced and they walk across the stage collecting their diploma. The district will have a photographer on campus to take pictures of our graduates as they cross the stage. The graduate will then join their parents and the family will return to their vehicle exiting via the access road to Main Street.

The drive-thru option will allow students to experience walking across a stage in their cap and gown, getting a photograph and video, and collecting their diploma. There will also be an opportunity for parents to experience the moment with the graduate.

If you haven't signed up already, please sign up online for a time on either **June 25<sup>th</sup>, June 26<sup>th</sup>, and June 27<sup>th</sup>** using this link: <https://signup.com/go/DRujmtY> We respectfully request that time slots on June 27<sup>th</sup> be limited to families with essential workers. **PLEASE SHOW UP ON TIME TO YOUR SCHEDULED TIME SLOT.**

It is critical that students and parents remain in their vehicles until they are scheduled to participate in walking the stage. It is the only way we can sufficiently mitigate risk. We ask that parents and students wear masks attending this event, but student masks can be removed for walking the stage. *Any individual who displays symptoms consistent with COVID-19, has tested positive for COVID-19 within the last 14 days, or within the last 14 days was a close or proximate contact of an individual who had symptoms of COVID-19 or tested positive for COVID-19, is not permitted to attend the ceremony.*

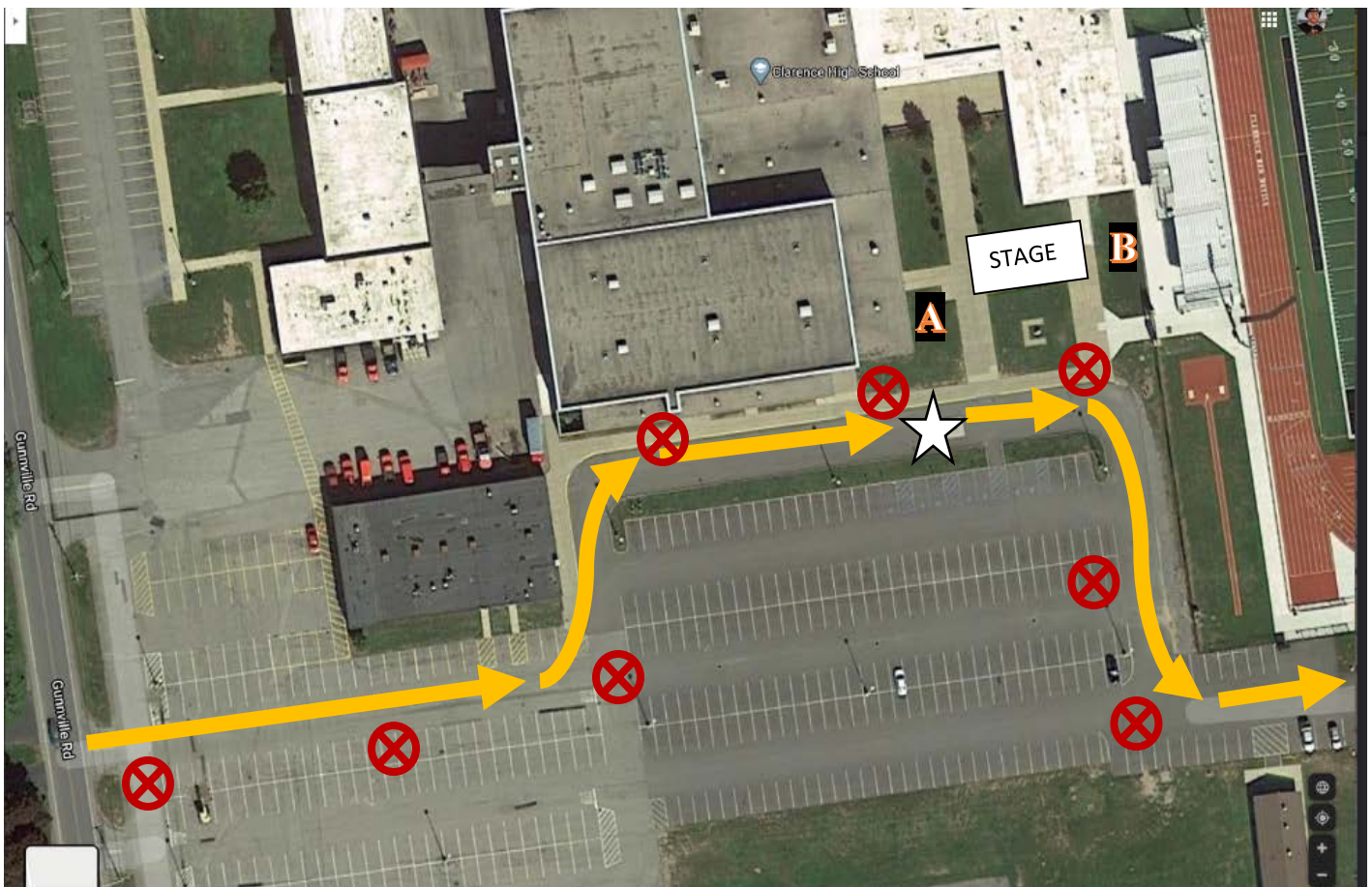
Thank you for your continued support. Please contact me at 407-9020 if you have questions.

Sincerely,








Kenneth J. Smith  
Principal

Robert Coniglio  
Assistant Principal

Kevin Barrett  
Assistant Principal



1 – car per graduate. Up to 5 total people (1 graduate and 4 guests per vehicle)

	<p>Represents the traffic pattern. Cars enter the parking lot via Gunneville Rd. Everyone stays in their vehicle until they get to Point A. All cars will exit via the access road.</p>	
	<p>Represents the B&amp;G/Monitors/SRO to help direct traffic and ensure that everyone stays in their vehicles.</p>	
	<p>Graduate exits the vehicle and moves to the tent located at point A.</p>	<p>Guests of the graduate exist their vehicle and move to the front of the stage.</p>
	<p>Graduate picks up their graduation card that has their name and honors listed to be read as they cross the stage. Assistant Principals read the names as the students walk across the stage.</p>	
	<p>Graduate crosses the stage and receive their diploma cover from a Board of Education Member.</p>	<p>Guests of the graduate will watch the graduate walk across the stage and take pictures of the event.</p>
	<p>Graduate and guest will proceed to the tent at point B to pick up their diploma and any certificates. Graduates will have a chance to pose for a picture at this location.</p>	
	<p>Graduates and guests will return to their vehicles and exit via the access road.</p>	