

MEETING NO. 4
CLARENCE CENTRAL SCHOOL DISTRICT

SEPTEMBER 20, 2022

A regular Board of Education meeting was held on Tuesday evening, September 20, 2022. Mr. Michael Fuchs, Board President, called the meeting to order at 6:00 p.m.

<u>SCHOOL BOARD MEMBERS:</u>	<u>ABSENT</u>	<u>LATE ARRIVAL</u>
Michael Fuchs, President		
James Boglioli, Vice President		
Tricia Andrews		
Kym Cannizzaro	X	
Joshua Lynch		
Dennis Priore		
Dawn Snyder		

OTHERS:

Matthew Frahm, Superintendent
Patricia Grupka, Assistant Superintendent for Finance & Operations
Kristin Overholt, Assistant Superintendent for Curriculum
Robert Michel, Assistant Superintendent for Human Resources
Emmett Forrestel, Student Board Member

36. At 6:01 p.m., it was moved by Mr. Priore and seconded by Dr. Lynch that the meeting adjourn and move to Executive Session to discuss a personnel matter.

Executive
Session

CARRIED – All Members Present Voted YES

37. The Board meeting returned to Open Session at 6:37 p.m.

Open Session

38. It was moved by Mrs. Snyder and seconded by Mrs. Andrews that the Board approve the meeting agenda for September 20, 2022.

Approval of
September 20,
2022 agenda

CARRIED – All Members Present Voted YES

39. It was moved by Mr. Boglioli and seconded by Mrs. Andrews that the Board approve the Meeting Minutes and Executive Session of August 29, 2022 as submitted and recommended.

Approval of
August 29,
2022 Meeting
Minutes

CARRIED – All Members Present Voted YES

40. The Board had two correspondence regarding the following:

Informational

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Employment; and
The Nature Center

41. The Superintendent's Report had presentations regarding:

Audit Report;
Clarence Center Update;
Capital Project Update; and
Student Body Update from Emmett Forrestel

Informational

42. It was moved by Dr. Lynch and seconded by Mr. Boglioli that the Board approve the Financial Reports for July 2022 along with the Schedule of Bills, Check Warrant Report, External Audit, External Audit Corrective Action Plan, and Extracurricular Activity Club as submitted and recommended.

July 2022 Financial Reports, Schedule of Bills, Check Warrant, External Audit, External Audit Corrective Action Plan, Extracurricular Activity Club

CARRIED – All Members Present Voted YES

43. It was moved by Mrs. Andrews and seconded by Mr. Priore that the Board approve the following Instructional Staff Personnel Changes as submitted and recommended:

Instructional Staff Changes

RESIGNATION

Acceptance of the following instructional resignation:

Sara Blanchard, CMS Special Education teacher, resigns her Yearbook Advisor Assistant position effective September 13, 2022.

AMEND PREVIOUS BOARD ACTION

Acceptance of the following instructional Board Action Amendment:

Sarah McMahan was appointed as an elementary teacher at Ledgeview Elementary on the August 29, 2022 board agenda with a start date of September 22, 2022. Sarah's start date was amended to September 1, 2022.

REQUEST FOR LEAVE OF ABSENCE

Approval of the following request for unpaid leave of absence:

Colleen Siskar, Sheridan Hill Art teacher, requests an unpaid child care leave of absence from her teaching position effective October 3, 2022 through January 29, 2023.

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APPOINTMENTS

Approval of the following instructional appointments:

REGENTS REVIEW INSTRUCTORS

The following individuals are recommended for the August regents review sessions at \$38/hour:

<u>Name</u>	<u>Actual Hours</u>
Stephanie Scanlon	10
Kiley Weber	20

PROCTORING AND SCORING

The following individuals are recommended for the proctoring/scoring of the August 2022 regents exams at \$45/hour:

<u>Name</u>	<u>Actual Hours</u>	<u>Name</u>	<u>Actual Hours</u>
Chelsey Bieler	15	Kristin Leavitt	10
Jacqueline Bowman	15	Kathleen Leiser	15
Ryan Cooley	10	Brian Maley	10
Anthony Davoli	10	Katalin Posch	10
Kathryn Fry	20	Stephanie Scanlon	20
Meghan Gallagher	15	Regina Stasiak	20
Richard Gallagher	15	Keith Stoerr	10
Christina Heitz	20	Amanda Zablonski	10
Sophia Lamphron	10		

EXTRACURRICULAR

CHS

SPORTS

Unpaid Coach:

<u>Activity</u>	<u>Name</u>
Cross Country, Varsity	Daniel Daddario

CHS

ACTIVITY ADVISORS

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<u>Activity</u>	<u>Name</u>	<u>Level</u>	<u>Step</u>	<u>Stipend</u>
Civic Readiness Coordinator	Richard Brooks	I	1	\$5,965
Fall Drama Production	Louis Vitello	VI	3	\$4,198
Fall Drama Stage Craft	Stephen Merlihan	VII	3	\$3,448
Musical Choral Director	Amy Fetterly	IV	3	\$5,694
Musical Director	Louis Vitello	III	3	\$6,445
Musical Director Assistant	Jon Aumiller	VI	3	\$4,198
Musical Orchestra Director	Andrea Runfola	V	3	\$4,947

CMS
ACTIVITY ADVISOR

<u>Activity</u>	<u>Name</u>	<u>Level</u>	<u>Stipend</u>
Clarence Service Club Advisor	Dawnielle Matteson	X	\$1,281

DEPARTMENT & GRADE LEVEL CHAIRPERSON

District Wide

<u>Department</u>	<u>Name</u>	<u>Rate</u>
Elementary School Counselors (4)	Hannah Jerozal	\$1,958

Sheridan Hill

<u>Department</u>	<u>Name</u>	<u>Rate</u>
Grade 2 (4)	Karen Mazurowski	\$2,258

MENTOR TRAINING

The following individuals are recommended for mentor training outside of the school day. Compensation will be at a rate of \$38 per hour.

<u>Name</u>	<u>School</u>	<u>Hours</u>
Lisa Panek	HH	2

2022-23 MENTORS

The following individuals will provide mentor services for the 2022-23 school year: Each mentor will receive a stipend of \$2,200 for working with one individual or \$2,900 for working with two or more individuals:

RECOMMENDED MENTOR	STIPEND	INTERN	BUILDING

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Michelle Braun-Burget	\$1,980	Matthew Pugh 10/3/22-6/30/23	Harris Hill
David Smith	\$1,980	Janine Sclavunos 9/29/22-6/30/23	High School

CURRICULUM WRITING PROJECTS

The following 2022-23 Curriculum Writing Project requests from Kristin Overholt requesting teacher workdays at \$148 per day:

Curriculum Projects			
Project Title	School	Participant	Days
BOCES 4 Science Programming	SH	Peters, Rebecca	2
Curriculum Development: Seal of Civic Readiness	CHS	Brooks, Richard	3
Grade Level Change (K-5)	CMS	Conlan, Bridget	1
Grade Level Change (K-5)	HH	Grabowski, Lisa	5
Grade Level Change (K-5)	HH	Hogan, Brenda	4
Grade Level Change (K-5)	HH	Ladd, Annamaria	2
Grade Level Change (K-5)	HH	McMahan, Sarah	3
Grade Level Change (K-5)	HH	Strauss, Peggy	2
Kindergarten Orientation	HH	Koning, Sarah	1

PRESENTATION COMPENSATION

The following individuals are recommended as presenters for the following Professional Development Workshops for Clarence Teachers. Compensation will be at a rate of \$40 per hour per session:

Teacher(s)	Presentation Title	Presentation Hours	Sessions Offered
ASPINALL, SCOTT	Mentor Program Panel	2	1
DAWLEY, DIANE	Kami: Use Within the Classroom and for Creating Assignments	5	1
DAWLEY, DIANE	Creating Read Alouds Using Google Slides and Screencastify	5	1
DAWLEY, DIANE	The Lost Children	10	1
ESPOSITO, CYNTHIA	Mentor Program Panel	2	1
KOLEK, DIANNA	Making the Most of Edpuzzle	6	1

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KOTLIK, RONALD	Best Practices for Assessing in an Online Schoology Course	6	1
KOTLIK, RONALD	Chromebooks, Cell Phones, and Tablets in the Classroom	6	1
KOTLIK, RONALD	Creating Lesson Videos	6	1
KOTLIK, RONALD	Enhancing Instruction with Embeddable Content	6	1
KOTLIK, RONALD	Introduction to Chromebooks	6	1
KOTLIK, RONALD	Social Media in the Classroom with Schoology: Advanced Techniques	6	1
KOTLIK, RONALD	Social Media in the Classroom with Schoology: Basic Techniques	6	1
KOTLIK, RONALD	Tech Tools for Common Core Close Reading of Text	6	1
MOHR, JESSICA	Read & Write for Google	6	1
PANEK, LISA	Summer School Curriculum Presentation	1.5	3
RATAJCZAK, AMY	Read & Write for Google	6	1
RATAJCZAK, AMY	Bookshare 101	6	1
WEHRLIN, DEBORAH	The Power of Moments	12	1

The following individuals are recommended as presenters for the following Professional Development Workshops for Clarence Teachers. Compensation will be at a rate of \$20 per hour per session:

Teacher(s)	Presentation Title	Presentation Hours Total
DOKTOR, GRETCHEN	Phonics K2	4.75
GRAHAM, MELISSA	Phonics K2	4.75
PAPILI, JANINE	Phonics K2	4.75
VASI, ROSALYN	Phonics K2	4.75

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NOTIFICATION OF TENURE APPOINTMENT

Informational Only: It is recommended that the Board of Education review the tenure recommendation for the following probationary teacher. No action to be taken until the October 17, 2022 meeting.

NAME	TENURE AREA TEACHER	TENURE DATE
Haley Bradley	Elementary	11/13/22

SUBSTITUTE TEACHER LIST

Approval of the substitute teacher additions/removals:

Additions:

Katie Rose Boissoneault – Not Certified (90 day limit)
Heather Bucholtz - Not Certified (90 day limit)
Stephanie Decker - Not Certified (90 day limit)
Adriana Duic - Not Certified (90 day limit)
Heidi Gilbert - Not Certified (90 day limit)
Gunjeet Gurtoo – Childhood Ed. 1-6
Ava Kendzierski - Not Certified (90 day limit)
Katherin Mansfield – Literacy B-6 & 5-12, ELA 7-12
Dominick Mastrodomenico - Not Certified (90 day limit)
Natalie Mendez - Not Certified (90 day limit)
Rachel Polanski - Not Certified (90 day limit)
James Ramsey - Not Certified (90 day limit)
Allison Shields - Not Certified (90 day limit)
Julie Nyman-Stokes – Early Childhood Ed. B-2
Gabriella Staley - Not Certified (90 day limit)
Jeffrey Thomas – Early Childhood Ed. B-2
Dawn Vanfossen - Not Certified (90 day limit)
Mary Kay Young - Not Certified (90 day limit)

Removals:

Kyla Campanella
Molly Conron
Nicole Rzepka

CARRIED – All Members Present Voted YES

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44. It was moved by Mr. Boglioli and seconded by Dr. Lynch that the Board approved the following Non-Instructional Staff Personnel Changes as submitted and recommended:

Non-
Instructional
Staff Changes

AMEND PREVIOUS BOARD ACTION

Acceptance of the following non-instructional Board Action Amendment:

On the August 29, 2022 Board of Education agenda, the substitute rate of pay for clerical was incorrect. The correct rate of pay for substitute clerical is \$16.50/hour.

RESIGNATIONS

Acceptance of the following non-instructional resignations:

Judith Alexin, teacher aide, resigns effective September 23, 2022.

Jaclyn Carpenter-Crawford, teacher aide, resigns effective September 6, 2022.

Wendy Colf, teacher aide, resigns effective August 30, 2022.

Melissa Garrity, teacher aide, resigns effective August 25, 2022.

Ayriel George, teacher aide, resigns effective August 31, 2022.

Sandra Jason, clerk typist, resigns effective August 25, 2022.

Ashley MacDougall, teacher aide, resigns effective August 26, 2022.

Christian Necovski, teacher aide, resigns effective September 8, 2022.

Amber Rosenberg, teacher aide, resigns effective September 12, 2022.

Kristina Strauss, teacher aide, resigns effective August 26, 2022.

CHANGES IN STATUS

Approval of the following non-instructional changes in status:

Karianne Betlewicz, teacher aide, increases her hours from 6.5 hours/day to 7 hours/day based on student needs.

Jacquelyn Colopy, teacher aide, decreases her hours from 7.75 hours/day

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to 7.5 hours/day based on student needs.

Joseph Damian, teacher aide, increases his hours from 7 hours/day to 7.5 hours/day based on student needs.

Kathleen Dyke, school monitor, decreases her hours from 6.75 hours/day to 4 hours/day based on a personal need.

Nicole Heh, school monitor, decreases her hours from 35.75 hours/week to 21.75 hours per week based on a personal need.

Michelle Musialowski, teacher aide, decreases her hours from 7.95 hours/day to 7.85 hours/day based on student needs.

Vicki Raquet, teacher aide decreases her hours from 7.5 hours/day to 7.25 hours/day based on student needs.

REQUEST FOR LEAVE OF ABSENCE

Approval of the following non-instructional request for leave of absence:

Kathleen Kaufman, teacher aide, requests an unpaid personal leave of absence effective September 1, 2022 – June 30, 2023.

PRIOR APPOINTMENTS APPROVED BY SUPERINTENDENT

Approval of the following non-instructional appointments made prior to the August BOE meeting which have been approved by the Superintendent, Dr. Frahm:

Name: Hannah Abbott
Assignment: District Wide Teacher Aide (Probationary) – Sheridan Hill
Effective: September 12, 2022
Salary: \$15.00/hour 6.5 hours/day
Additional Information: Ms. Abbott comes to the District with experience in the private sector. She replaces Julianna Cummins, who resigned.

Name: Hobart Brown
Assignment: School Monitor-Hall (Probationary) – Clarence High School
Effective: September 9, 2022
Salary: \$15.00/hour 7.75 hours/day
Additional Information: Mr. Brown has worked as a laborer and a cleaner for the District since March 2022. He replaces Rebecca Farrell,

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who resigned.

Name: Katlyn Burns
Assignment: District Wide Teacher Aide (Probationary) –
Ledgeview
Effective: September 9, 2022
Salary: \$15.00/hour 6.75 hours/day
Additional Information: Ms. Burns comes to the District with
previous experience as a teaching assistant. She replaces Mawara Ahmed,
who resigned.

Name: Christine Saterbo
Assignment: District Wide Teacher Aide (Probationary) –
Clarence High School
Effective: September 12, 2022
Salary: \$15.00/hour 6.75 hours/day
Additional Information: Ms. Saterbo comes to the District with
experience in the private sector. This is a new position.

Name: Alexis Young
Assignment: District Wide Teacher Aide (Probationary) –
Clarence High School
Effective: September 9, 2022
Salary: \$15.00/hour 7.5 hours/day
Additional Information: Ms. Young comes to the District with
experience in the private sector. She replaces Kathleen Konitsch, who
retired.

Name: Mary Kay Young
Assignment: District Wide Teacher Aide (Probationary) –
Harris Hill
Effective: September 12, 2022
Salary: \$15.00/hour 7 hours/day
Additional Information: Ms. Young comes to the District with
previous experience tutoring at the collegiate level. She replaces Ashley
MacDougall, who resigned.

APPOINTMENTS

Approval of the following non-instructional appointments:

Name: Lindsay Colby
Assignment: Activity Monitor (Temporary) - Athletics
Effective: September 21, 2022 – June 30, 2023
Salary: \$89.69/event
Additional Information: This is an annual appointment to assist the

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athletic department during sporting events.

Name: Brianna Dahn
Assignment: District Wide Teacher Aide (Probationary)
– Sheridan Hill
Effective: September 23, 2022
Salary: \$15.00/hour 6.5 hours/day
Additional Information: Ms. Dahn comes to the District with
experience in the private sector. This is a new position.

Name: Emily Koepnick
Assignment: District Wide Teacher Aide (Probationary)
– Harris Hill
Effective: September 29, 2022
Salary: \$15.00/hour 7 hours/day
Additional Information: Ms. Koepnick comes to the District with
experience in the private sector. She replaces Jennifer Greene, who
resigned.

Name: Alyssa Lina
Assignment: District Wide Teacher Aide (Probationary)
– Harris Hill
Effective: September 21, 2022
Salary: \$15.00/hour 6.5 hours/day
Additional Information: Ms. Lina comes to the District with
experience in the private sector. She replaces Allison Massaro, who
resigned.

Name: Mahlia Lowell
Assignment: Activity Monitor (Temporary) – Athletics
Effective: September 21, 2022 – June 30, 2023
Salary: \$89.69/event
Additional Information: This is an annual appointment to assist the
athletic department during sporting events.

Name: Megan Pecenco
Assignment: School Monitor-Pool (Temporary) –
CHS/CMS
Effective: September 21, 2022 – November 30, 2022
Salary: \$13.20/hour
Additional Information: Ms. Pecenco will serve as a “Second Set of
Eyes” during the boys’ varsity and boys’/girls’ modified swimming
seasons. This is an annual appointment.

Name: Gina Puglia
Assignment: District Wide Teacher Aide (Probationary)

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– Harris Hill
Effective: September 23, 2022
Salary: \$15.00/hour 7 hours/day
Additional Information: Ms. Puglia comes to the District with experience in the private sector. She replaces Mary Beth Chrzanowski, who resigned.

Name: LeeAnn Schermerhorn
Assignment: District Wide Teacher Aide (Probationary)
– Harris Hill
Effective: September 30, 2022
Salary: \$15.00/hour 6.5 hours/day
Additional Information: Ms. Schermerhorn comes to the District with experience in the private sector. She replaces Christian Necovski, who resigned.

Name: Rachel Schreckengost
Assignment: District Wide Teacher Aide (Probationary)
– Sheridan Hill
Effective: September 30, 2022
Salary: \$15.00/hour 6.5 hours/day
Additional Information: Ms. Schreckengost comes to the district with experience in the private sector. She replaces Lynn Thomas, who resigned.

INFORMATIONAL ITEM

William Kufel, custodian, moves from night shift custodian to day shift custodian at the Middle School, effective September 21, 2022.

SUBSTITUTES

Approval of non-instructional additions/removals:

Clerical

Add:

Stefanie Tyx

Registered Professional Nurse (School)

Add:

Mary Bergum

Teacher Aide/Monitor

Add:

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Judith Alexin

Kathleen Konitsch

Joseph Popiolkowski

Amber Rosenberg

Mary Kate Siefert

Stefanie Tyx

Remove:

Sarah Lewandowski

CARRIED – All Members Present Voted YES

45. It was moved by Mrs. Andrews and seconded by Mr. Priore that the Board approve the Committee on Special Education recommendations as submitted for the meetings of August 29, September 1, 7, 9, 12, and 13, 2022. The Board also approved the Committee on Preschool Special Education recommendations as submitted for the meetings of August 29, September 1, 13, 14 and 15, 2022.

Committee on
Special
Education
(CSE),
Committee on
Preschool
Special
Education
(CPSE)

CARRIED – All Members Present Voted YES

46. It was moved by Mr. Boglioli and seconded by Dr. Lynch that the Board approve the following Field Trips as submitted and recommended.

Field Trips

Chorale Overnight Field Trip—October 20-22, 2022

AOBF Overnight Field Trip—January 24-28, 2023

CARRIED – All Members Present Voted YES

47. The Board received the following Schedule of Meetings for the month of October, 2022. The next regular Board Meeting will be held on October 17, 2022 at the Clarence Middle School Auditorium at 6:00pm.

Schedule of
Meetings

October 6, 2022

ECASB Student Leadership Dinner
6 – 8:30 PM

Attendees: Matt Frahm, Emmett Forrestel, Mike
Fuchs, Tricia Andrews and Dawn Snyder

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October 12, 2022	Board of Education Fall Retreat 5 – 8 PM
October 17, 2022	Building Tour of Sheridan Hill 8 AM
	Regular BOE Meeting CMS Auditorium, 6 PM

48. The Board received the following Schedule of Events for the months of September and October 2022.

PLEASE CHECK THE CCSD DISTRICT
WEBSITE FOR MORE DETAILED INFORMATION

September 21	Grades K-2 Open House CMS School Pictures
September 22	CMS School Pictures CMS Grade 7 Open House
September 23	Homecoming Football Game HH Welcome Back Assesmbly
September 25	Rosh Hashanah thru 9/27
September 27	LV Picture Day
September 29	CMS Grade 6 Open House
September 30	HH School Pictures
October 1	Elementary School Fun Run CSEF Community Carnival
October 4	Yom Kippur thru 10/5 CHS Post Prom Meeting, Library
October 6	HH Book Fair and Family Night
October 7	Emergency Drill – K-5 Half Day
October 10	Columbus Day / No School
October 11	SH PTO Meeting, Library CMS Book Fair thru 10/14
October 12	CMS PTO Meeting

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October 14	LV Fall Festival
October 15	Registration for Winter Sports Opens CHS PSAT/NMSQT Test
October 17	BOE Meeting, CMS Auditorium

49. At 8:16 pm, it was moved by Dr. Lynch and seconded by Mr. Priore that the meeting adjourn.

Adjournment

CARRIED – All Members Present Voted YES

Megan Sutton, Clerk of the Board

EXECUTIVE SESSION

FOR

MEETING NO. 4

The topics discussed at this Executive Sessions were as follows:

For the purpose to discuss personnel matter