

MEETING NO. 8  
CLARENCE CENTRAL SCHOOL DISTRICT

DECEMBER 11, 2023

A regular Board of Education meeting was held on Monday evening, December 11, 2023. Mr. James Boglioli, Board President, called the meeting to order at 6:00 p.m.

SCHOOL BOARD MEMBERS:                      ABSENT                      LATE ARRIVAL

James Boglioli, President  
Michael Fuchs, Vice President  
Tricia Andrews  
Kym Cannizzaro  
Cindy Magera  
Dennis Priore  
Dawn Snyder

X

OTHERS:

Matthew Frahm, Superintendent  
Patricia Grupka, Assistant Superintendent for Finance & Operations  
Kristin Overholt, Assistant Superintendent for Curriculum  
Robert Michel, Assistant Superintendent for Human Resources  
Louis Mancuso, Student Board Member

99. At 6:01 p.m., it was moved by Mr. Priore and seconded by Mrs. Andrews that the meeting adjourn and move to Executive Session to discuss collective bargaining negotiations and a personnel matter.

Executive  
Session

CARRIED – All Members Present Voted YES

100. The Board meeting returned to Open Session at 6:34 p.m.

Open Session

101. It was moved by Mr. Priore and seconded by Mrs. Magera that the Board approve the meeting agenda for December 11, 2023.

Approval of  
December 11,  
2023 agenda

CARRIED – All Members Present Voted YES

102. It was moved by Mrs. Snyder and seconded by Mr. Fuchs that the Board approve the Meeting Minutes of November 14, 2023 as submitted and recommended.

Approval of  
November 14,  
2023 Meeting  
Minutes

CARRIED – All Members Present Voted YES

103. The Board had no correspondence.

Informational

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104. The Board Reports included the following:	Informational
Mike Fuchs reported on the District Wide Safety Committee Meeting that took place on December 6, 2023. Dawn Snyder reported on updates with CSEF. James Boglioli had a PTO Clarence Center update, Dennis Priore had a PTO Sheridan Hill update, and Tricia Andrews had a PTO Harris Hill update. Dennis Priore reported on ECASB.	
105. The Superintendent's Report had presentations regarding:	Informational
Clarence Center Update from Heidie Buffomante; Presentation on Class Rank from Kristin Overholt and Nick Rizzo; Building Condition Survey (BCS) from Kideney Architects and Student Body Update from Louis Mancuso	
106. It was moved by Mrs. Andrews and seconded by Mr. Priore that the Board approve the October Financials; Schedule of Bills and Check Warrant Report; Approval of Bond Counsel; Approval of Community Education Instructors; and Approval of Custodial Bids as submitted and recommended.	Approval of the Financials; Schedule of Bills & Check Warrant Report; Approval of Bond Counsel; Approval of Community Ed. Instructors; Approval of Custodial Bids
CARRIED – All Members Present Voted YES	
107. It was moved by Mrs. Magera and seconded by Mrs. Andrews that the Board approve the following Instructional Staff Personnel Changes as submitted and recommended:	Instructional Staff Changes
<u>RESIGNATIONS</u>	
Acceptance of the following instructional resignations:	
Amber Rice-Hannes, Harris Hill Special Education teacher, resigns from her position effective December 31, 2023.	
Courtney Rogers, Clarence Center Special Education teacher, resigns from her position effective January 29, 2024.	
<u>AMEND PREVIOUS BOARD ACTION</u>	
Acceptance of the following instructional Board Action Amendment:	
NAME:	Connor Reinlander
TYPE:	Regular Substitute
SUBJECT AREA:	Health
BEGINNING DATE:	September 1, 2023

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ENDING DATE: **January 26, 2024** or earlier at the discretion of the Board of Education

CERTIFICATION STATUS: Holds Initial Certification in Physical Education and Health Education

ANNUAL SALARY: \$43,430 **prorated** BA Step 1

ASSIGNMENT: Mr. Reinlander earned a bachelor's degree in Physical Education from Canisius College. Mr. Reinlander replaces Catherine Shaughessy, CHS Health teacher, who is on leave.

PRIOR APPOINTMENTS APPROVED BY SUPERINTENDENT

Approval of the following instructional appointments made prior to the December 11<sup>th</sup> BOE meeting which has been approved by the Superintendent, Dr. Frahm:

CHS TUTORS

Approval of the following before and after school tutors from CHS Principal Kenneth Smith. Tutoring begins on December 4, 2023.  
Compensation will be at a rate of \$38/hour:

Science	Math	ELA	History	Foreign Language
Anthony Davoli	Theresa Cholnik	Chelsey Bieler	Matthew Andrews	Raizel Cominsky
Daniel Graf	Suzanne Covington	Kimberly Boyle	Ryan Cooley	Michael DelSignore
Geoffrey Koch	Kimberly Crotty	Alexander Chambers	Timothy Fitzgerald	Richard Gallagher
Sophia Lamphron	Kathryn Fry	Mark Jowett	Christina Gregor	Kori Grasha
Breanna Ludwig	David Ganschow	Brittani Mroz	Max Hyland	William O'Donnell
Jason Madden	Nancy Kowalczewski	Travis Starzynski	Brian Maley	Kerrie Pogodzinski
Brooke Murdoch	Renee Murray	*Dayna Taylor	Michael Meyer	Jan Thome
Mary Pat Nichols	Regina Stasiak		James Neubauer	Melanie Williams
Harold Ohnmeiss	Julie Suckow		Steven Weaver	
John Pennella	*Dayna Taylor			
Katalin Posch				

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Sean Ryan				
David Smith				
Keith Stoerr				
Kathleen Sugg				

\*Dayna Taylor – Can do Math and/or ELA.

Each department will have (4) 30-minute AM sessions and (2) 45-minute PM sessions per week.

Department Chairs will set up a rotating schedule so that the teachers listed above will fill the posted positions.

APPOINTMENTS

Approval of the following instructional appointments:

EXTRACURRICULAR

CHS

ACTIVITY ADVISOR

<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Step</u>	<u>Stipend</u>
Drama-Art/Stage Crew	Erin Alexander	VII	1	\$1,292

CHS

SPORTS

Unpaid Coach:

<u>Activity</u>	<u>Name</u>
Varsity Wrestling	Patrick O'Brien

REGENTS REVIEW INSTRUCTORS – CHS

The following individuals are recommended for the January Regents review classes at \$38/hour:

<b>COURSE</b>	<b>NUMBER OF HOURS</b>	<b>TEACHER(S)</b>
English	10	Brittani Mroz
Global Studies	10	Ryan Cooley
US History	10	Ryan Cooley

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2023-24 MENTORS

The following individuals will provide mentor services for the 2023-24 school year: Each mentor will receive a stipend of \$2,200 for working with one individual or \$2,900 for working with two or more individuals:

<b>RECOMMENDED MENTOR</b>	<b>STIPEND</b>	<b>INTERN</b>	<b>BUILDING</b>
Laura Chriswell	\$1,650	David Wisnoski (11/17/23 – 6/30/24)	CMS
Katrina Judd	\$1,540	Robert Lewandowski (12/1/23 – 6/30/24)	CMS

TUTORS

The following individuals are recommended for ENL tutoring at the high school. Compensation will be at a rate of \$38/hour.

Claire Guary – Not to exceed 15 hours

Caitlin Owen – Not to exceed 25 hours

PRESENTATION COMPENSATION

The following individual is recommended as a presenter for the following Professional Development Workshops for Clarence Teachers. Compensation will be at a rate of \$40/hour per session:

<b>Teacher(s)</b>	<b>Presentation Title</b>	<b>Presentation Hours</b>	<b>Sessions Offered</b>
AYERS, JENNIFER	The Podcast Infused Classroom	10	1
AYERS, JENNIFER	Go See the Principal: True Tales from the School Trenches	10	1
FRANKOWSKI, MARIA	The Tidy Teacher: A guide to Organizing Your Desk	8	1
KOLEK, DIANNA	Batch Planning with Google Calendar	15	1
KOTLIK, RONALD	Advanced Digital Storytelling with WeVidr4o	6	1
KOTLIK, RONALD	Creating Lesson Videos	6	1
KOTLIK, RONALD	Social Media in the Classroom with Schoology: Basic Techniques	6	1
KOTLIK, RONALD	Google Suite Integration For Intermediate Schoology Users	6	1

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KOTLIK, RONALD	Introduction to Chromebooks	6	1
KOTLIK, RONALD	Social Media in the Classroom with Schoology: Advanced Techniques	6	1
MOHR, JESSICA	Understanding Intellectual Disabilities	15	1
MOHR, JESSICA	Understanding Autism	15	1
MOHR, JESSICA	How to Read an IEP	6	1
RATAJCZAK, AMY	Understanding ADHD	15	1
RATAJCZAK, AMY	Read & Write for Google	6	1
RATAJCZAK, AMY	Bookshare 101	6	1

NOTIFICATION OF TENURE APPOINTMENT

Informational Only: It is recommended that the Board of Education review the tenure recommendation for the following probationary teacher. No action to be taken until the January 8, 2024 meeting.

NAME	TENURE AREA	TENURE DATE
	<b>TEACHER</b>	
Amanda Tucker	Mathematics	1/31/24

TENURE APPOINTMENT

It is recommended that the Board of Education approve the tenure appointment of the following eligible probationary teacher:

NAME	TENURE AREA	TENURE DATE
	<b>TEACHER</b>	
Jennifer Casper	Special Education	12/19/23

BUILDING BASED SUBSTITUTE

Elementary

Cameron Swantek/SH (effective date 12/12/23)  
\$200/day

SUBSTITUTE TEACHER LIST

Approval of the substitute teacher additions:

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Additions:

Jake Bowman (Not Certified 90-day limit)  
Adam Brophy (Not Certified 90-day limit)  
Jenna Carey (Not Certified 90-day limit)  
Isabella Kelley (Not Certified 90-day limit)  
Lea Stanley (Not Certified 90-day limit)  
Heather Thomas (Students w/Dis. 1-6, Childhood Ed. 1-6)  
Rachael Trebes (School Building Leader, Childhood Ed. 1-6)  
Tania Weber (Not Certified 90-day limit)

CARRIED – All Members Present Voted YES

108. It was moved by Mr. Fuchs and seconded by Mrs. Andrews that the Board approved the following Non-Instructional Staff Personnel Changes as submitted and recommended:

Non-  
Instructional  
Staff Changes

RESIGNATIONS

Acceptance of the following non-instructional resignations:

Kim Bower, bus driver, resigns effective November 17, 2023.

Amy Cooke, registered professional nurse, resigns effective December 5, 2023.

Janice Stoll, District Treasurer, resigns effective December 29, 2023.

Cameron Swantek, teacher aide, resigns effective December 11, 2023.

Maryalice Zak, bus driver, resigns for retirement purposes effective November 25, 2023. Ms. Zak began as a bus driver in 2011 and always made positive connections with her students. She loved coming to work each day. Maryalice retires after 12 years of service to the District.

PRIOR APPOINTMENTS APPROVED BY SUPERINTENDENT

Approval of the following non-instructional appointments made prior to the December BOE meeting which have been approved by the Superintendent, Dr. Frahm:

Substitutes

**Teacher Aide**

Daniel Daddario

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**Bus Driver**

Angel Stuber

CHANGES IN STATUS

Approval of the following non-instructional changes in status:

Christin Cress, bus driver, increases his hours from 6.4 hours/day to 7.7 hours/day based on student needs.

Brianna Dahn, teacher aide, temporarily increases her work hours to assist students participating on the Unified Bowling Team beginning December 12, 2023 through March 31, 2024. Ms. Dahn's hours will be approximately 10 hours per week.

Maria Dahn, substitute teacher aide, temporarily increases her work hours to assist students participating on the Unified Bowling Team beginning December 12, 2023 through March 31, 2024. Ms. Dahn's hours will be approximately 10 hours per week.

Susan Dahn, teacher aide, temporarily increases her work hours to assist students participating on the Unified Bowling Team beginning December 12, 2023 through March 31, 2024. Ms. Dahn's hours will be approximately 10 hours per week.

Howard Edbauer bus driver, increases his hours from 6.1 hours/day to 7.0 hours/day based on student needs.

Stephanie Empson, bus attendant, increases her hours from 5.5 hours/day to 6.7 hours/day based on student needs.

David Leising, bus driver, increases his hours from 5.1 hours/day to 6.6 hours/day based on student needs.

Stephanie Wahl-Silver, teacher aide, temporarily increases her work hours to assist students participating on the Unified Bowling Team beginning December 12, 2023 through March 31, 2024. Ms. Wahl-Silver's hours will be approximately 10 hours per week.

APPOINTMENTS

Approval of the following non-instructional appointments:

Name:	Michael Alberico
Assignment:	Bus Attendant (Probationary)



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Effective:	– Transportation December 12, 2023
Salary:	\$15.50/hour 5.5 hours/day
Additional Information:	Mr. Alberico has worked as a substitute bus attendant since October 2023. This position replaces a current bus attendant vacancy.
Name:	Rachel Bibler
Assignment:	School Monitor-Pool – (Temporary) – Clarence High School
Effective:	December 12, 2023 – June 30, 2024
Salary:	\$14.20/hour hours as needed
Additional Information:	Ms. Bibler will serve as a “Second Set of Eyes” during the boys’ varsity and boys’/girls’ modified swimming seasons. This is an annual appointment.
Name:	Daniel Daddario
Assignment:	Teacher Aide (Probationary) – Clarence Center
Effective:	December 12, 2023
Salary:	\$15.50/hour 6.5 hours/day
Additional Information:	Mr. Daddario previously work for the District as a coach and a substitute teacher. This position replaces a current aide vacancy.
Name:	Nora Darwish
Assignment:	Teacher Aide (Probationary) – Clarence Center
Effective:	December 12, 2023
Salary:	\$15.50/hour 6.5 hours/day
Additional Information:	Ms. Darwish comes to the District with experience in the private sector. This position replaces a current aide vacancy.
Name:	Luann Holland
Assignment:	Principal Clerk Typist (Permanent) – Special Education
Effective:	December 12, 2023
Salary:	\$19.39/hour 8 hours/day
Additional Information:	Ms. Holland has served as a provisional principal clerk typist since March 2023 awaiting a civil service exam for this position. We now have the civil service list showing Ms. Holland is eligible for this position. This appointment will change her

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status from provisional to permanent as her 26-week probationary period was served while awaiting the exam and it's results per the changes to Civil Service Law, Section 63.

Name: Robert Palmer  
Assignment: Bus Driver (Probationary)  
– Transportation  
Effective: December 12, 2023  
Salary: \$21.50/hour 6.5 hours/day  
Additional Information: Mr. Palmer has been a substitute bus attendant since September 2023. Mr. Palmer replaces Beverly Haist, who retired.

Name: Janyce Phelps  
Assignment: Teacher Aide/Job Coach (Probationary)  
– Clarence High School  
Effective: December 12, 2023  
Salary: \$15.90/hour 6.75 hours/day  
Additional Information: Ms. Phelps previously served as a teacher aide for the District. She replaces Jennifer Glassman, who resigned.

Name: Angel Stuber  
Assignment: Bus Driver (Probationary)  
– Transportation  
Effective: December 12, 2023  
Salary: \$21.72/hour 6.5 hours/day  
Additional Information: Ms. Stuber previously served as a bus driver for the District. This position replaces a current bus driver vacancy.

INFORMATIONAL ITEM

In the 2016-2017 state budget, Governor Cuomo signed into legislation a statewide plan for an increase in the minimum wage. Beginning 12/31/2023 the rate will increase from \$14.20/hour to \$15.00/hour. This will only impact the wages of our lifeguards at this time.

SUBSTITUTE

Approval of non-instructional additions/removals:

**Teacher Aide/Monitor**

*Add:*

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Melanie Galligan

CARRIED – All Members Present Voted YES

109. It was moved by Mrs. Snyder and seconded by Mrs. Magera that the Board approve the Committee on Special Education recommendations as submitted for the meetings of November 15, 29, and December 6, 2023. The Board also approved the Committee on Preschool Special Education recommendations as submitted for the meetings of November 15, 29, and December 6, 2023.

Committee on  
Special  
Education  
(CSE),  
Committee on  
Preschool Special  
Education  
(CPSE)

CARRIED – All Members Present Voted YES

110. It was moved by Mrs. Snyder and seconded by Mrs. Andrews that the Board adopt the following field trips as submitted and recommended.

Field Trip—CHS Cheerleading Championship to Orlando, FL—  
March 14-18, 2024

Field Trip—CMS to Washington, DC—November 5-8, 2024

The Board also adopted the following policies:

Policy Update—Policy 3420: Non-Discrimination and Anti-Harassment in  
the District

Policy Update—Policy 5140: Administration of the Budget (amended)

111. The Board received the following Schedule of Meetings for the months of December 2023 and January 2024. The next regular Board Meeting will be held on January 8, 2024 in the Clarence Middle School Auditorium at 6:00pm.

Schedule of  
Meetings

December 11, 2023      Building Tour of Clarence Center, 8AM

BOE Regular Meeting  
CMS Auditorium, 6PM

December 13, 2023      Finance and Audit Committee Meeting  
CHS Library, 4PM

January 8, 2024      Building Tour of Harris Hill, 8AM

BOE Regular Meeting  
CMS Auditorium, 6PM

January 17, 2024      Policy Committee Meeting  
CHS Library, 4PM

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January 22, 2024 BOE Regular Meeting & Budget Study Session 1  
CMS Auditorium, 6PM

January 17, 2024 Facilities Committee Meeting  
Superintendent's Office, 4PM

112. The Board received the following Schedule of Events for the month of December 2023.

Upcoming  
Events

PLEASE CHECK THE CCSD DISTRICT  
WEBSITE FOR MORE DETAILED INFORMATION

December 11 BOE Meeting, CMS Auditorium, 6PM

December 12 CMS Grade 6 Chorus & Orchestra w/ Girl's Show  
Choir & VOCE CMS, 7PM

December 13 CMS Grade 7 & 8 Chorus & Grade 8 Orchestra w/  
Mixed Show Choir CMS, 7PM

December 15 CC Staff Play  
HH Spirit Day

December 18 - 22 CHS Winter Spirit Week

December 20 CHS PTO Winter Cookies

December 22 CC Holiday Sing Along  
HH Holiday Sing

December 25 – January 1 Winter Recess

January 8 BOE Meeting, CMS Auditorium, 6PM

113. At 8:38 pm, it was moved by Mr. Priore and seconded by Mrs. Magera that the meeting re-adjoin to Executive Session.

Adjournment  
to Executive  
Session

CARRIED – All Members Present Voted YES

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Megan Sutton, Clerk of the Board

**EXECUTIVE SESSION**

**FOR**

**MEETING NO. 8**

**The topics discussed at this Executive Sessions were as follows:**

**For the purpose to discuss collective bargaining negotiations and personnel matter**